

Font Preferences:

When you open the Font Preferences window there are three groups of buttons that allow you to display and then modify about 20 separate font size, style, and color options used by My Calendar. All of the buttons are clearly labeled. All font display options with the exception of this help window are modified from this window. The groups are: Month View, Year View and Printing. Printing applies to printing calendars and printing notes.

To make changes; click on any one of the buttons that are located in the above noted groups. The display area in the lower part of the window will display the current setup. Use the Font, Size, Style and Color menus to make changes to the selected item.

If you have selected any style option except "Plain", you can select any combination of the remaining nine style options (i.e. bold-italic-outline). When selecting "Plain" you can still select the new styles; superscript, subscript, strike thru and invert. Each selection will update your current choice in the display window.

Remember the changes remain temporary unless you select the Default button on the right side of the window. The Note Edit and Note Printing buttons do not have color selections so use of the color menu with these items selected will have no effect.

In the right center of the window is a pattern display/select rectangle. This area displays the current pattern used to fill the non days on the printed calendars. Click the mouse in this area and a pop up pattern menu will be displayed. Drag the mouse over the desired pattern and release the mouse button. The pattern will be updated to reflect your choice.

The remaining buttons on the right side of the window act the same as the Calendar Options window buttons described in another topic.